

## **Financial and Cancellation Policies**

- Please understand that payment your bill is considered part of your treatment. Fees are payable when services are rendered. We accept cash, check, credit cards, and pre-approved insurance for which we are a contracted provider.
- It is your responsibility to know your own insurance benefits, including whether we are a contracted provider with your insurance company, your covered benefits and any exclusion in your insurance policy.
- We will attempt to confirm you insurance benefits prior to your initial treatment. It is your responsibility to provide current and accurate insurance information, including any updates or changes in coverage.
- If we are contracted with your insurance company we will bill your insurance company first, less any co-payments or deductibles, and then bill you for any amount determined to be your responsibility. This process usually takes 30-45 days from the time the claim is received by the insurance company.
- If we do not contract with your insurance company, you will be expected to pay for all services rendered at the end of you visit. We will provide you with a statement that you can submit to your insurance company for reimbursement.
- Please understand some insurance coverages have Out-of-Network benefits that have co-insurance charges, higher co-payments and limited annual benefits. If you receive services as part of an Out-of-Network benefit, your portion of financial responsibility may be higher than the In-Network rate.
- Your appointment time is reserved specifically for you. In the event of a missed appointment or an appointment canceled with less than 24 hours notice you may be charged a \$25 fee. Insurance will not pay for a missed appointment.

Thank you for understanding the above policies. Please indicate your acceptance of these policies by signing below.

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Patient Signature

Printed Name

Date